

**Pune District Education Association's
College of Engineering, Manjari (Bk.), Pune 412307
CENTRAL PORTFOLIOS
2019-20**

COEM/Estb-Notice/2019-20/118

[Office Order]

Date:

College level portfolios are allotted for the Year 2019-2020 till further order as follows. The respective Incharge of Portfolio for the year 2018-2019 should handover the charge with immediate effect to the new Incharge (if applicable). The respective Incharge should discuss working details and report the progress of compliance to the undersigned fortnightly. Each portfolio Incharge should maintain the separate file for maintaining the minutes of the meeting and conduct the meeting fortnightly and report to the undersigned.

A) Principal : Dr. R. V. Patil

B) Academic Co-Ordinator : Prof. D. O. Patil

C) Student Development Officer (SDO) : Prof. S. A. Patil

D) NBA/ NAAC/IQAC Incharge :- Prof.Mrs.N.R.Jain

E) Office Administration: Shri. M. C. Vaidya

Heads of Department:

1) Computer Engg	- Dr. R.V.Patil	2) Information Tech.	- Prof. N.R.Jain
3) Mechanical Engg	- Prof. S.A.Patil	4) Instrumentation Engg	- Prof. D.O.Patil
5) Electronics & TeleComm.Engg	- Prof. R.M. Sahu	6) NBA/NAAC/IQAC Incharge	- Prof. N.R.Jain
7) M.B.A	- Prof. A.S.Deshpande	8) First Year	- Prof. N.B. Bhalerao
9) Workshop	- Prof.B.K.Suryatal	10) C.E.O	- Prof. A.B.Gadewar
11) Office	- Mr.M.C.Vaidya		

1. AICTE/DTE/NIRF/ Shikshan Shulk Proposals: - Prof. B. K. Suryatal (Incharge)
University Proposals/AISHE/RUSA & Other Proposals: -Prof.S.V.Phulari (Incharge).

1. Prof.N.A.Kumbhar	2. Prof.S.B.Kamble	3. A.B.Gadewar
4. Prof. Prof.S.V.Shinde	5. Mr.D.P.Chavan	6. Mr.S.D.Ghorpade
7. Mr.P.S.Bhati	8.Mrs.H.P.More	9. Mr.C.G.Khandve

**2. NBA/NAAC/IQAC, Research Grants Proposals, Center of Excellence :
Prof.Mrs.N.R.Jain (Incharge)**

Internal Quality Assurance Cell (IQAC): Prof.A.S.Deshpande (Coordinator)

1. Prof.A.S.Deshpande (IQAC Co Ordinator)	2. Prof. D.O.Patil (Criteria-I I/C)	3. Prof. S.P.Gade (Criteria-II I/C)
4. Prof. S.T.Sanamdikar (Criteria-III I/C)	5. Prof.N.B.Bhalerao (Criteria-IV I/C)	6. Prof.S.A.Patil (Criteria-V I/C)
7. Prof. A.S.Deshpande (Criteria-VI I/C)	8.Prof. R.M.Sahu (Criteria-VII I/C)	9.Prof.M.S.Kedari
10. Prof. M.C.Pande	11.Prof.S.B.Kamble	12.Prof.R.Y.Pawar
13.Prof.D.S.Hirolkar	14. Mrs H.P.More	15. Mr.P.B.Londhe



3. Admission Campaigning, All Admissions, College Prospectus, Students Scholarship :- Prof.M.S.Kedari (Incharge), Prof.R.M.Kawale (Incharge Higher Classes)

1. Prof. V.S.Hiwarale	2. Prof. V.R.Mahajan	3. Prof. A.A.Bamnikar	4. Prof. A.V.Dumbare
5. Prof. S.M.Bankar	6. Prof. S.S.Sarswat	7. Prof.A.D.Gaikwad	8. Mr. P.S.Jagtap
9.Mr. S.R.Salunkhe	10. Mr. D.G.Dumbare	11. Mr. S.S.Pawar	12. Mr. P.S.Bhati
13. Mr. T.R.Nande	14.Mr.S.M.Shinde	15. Mr.G.S.Mhetre	

Note: The Separate Committee will be form for Admission Campaigning.

4. Student Representative Council(SRC), NSS, College Magazine, News Letter, Cultural, Photography :- Prof.K.B.Dumbre (Incharge)

1. Prof. S.P.Gade	2. Prof. A.A.Bagwan	3. Prof. R.M.Kawale	4. Prof.N.D.Sonawane
5. Prof. A.M.Gudmithe	6. Prof. N.D.Khopade	7. Prof.P.P.Pawar	8. Mr. G.D.Marne
9.Mrs.S.U.Jadhav	10. Mr.R.K.Raut	11.Mr.G.R.Bhivade	12. Mr.R.K.Galande
13. Mr. A.D.Mulani	14.Mr.M.M.Sutar	15. Mr. A.B.Gund	16. Mr. T.R.Nande

* The separate committee will be form for NSS Camp.

5. Training & Placement, MOU, Consultancy, Entrepreneurship Development & Industry Institute Interaction. :- Prof.L.J.Shinde (Incharge)
Alumni Affairs, Parents Teacher Interaction :- Dr.M.C.Hingane(Incharge)

1.Prof.M.C.Pande	2. Prof. S.S.Saraswat	3. Prof. A.V.Dumbare	4. Prof. N.A.Khumbar
5.Prof.V.A.Hirulkar	6. Prof.P.L.Suryawanshi	7. Mr.S.R.Salunkhe	8. Mrs. S.V.Darandale
9. Mr.H.K.Shinde	10. Mrs.A.P.Jadhav	11. Mrs.S.H.Vaidya	

6. Research Proposals and Grants,Research Activities:-Prof.S.T.Sanamdikar (Incharge)

1.Dr.M.C.Hingane	2. Prof. A.B.Gadewar	3. Prof. A.A.Bagwan	4. Prof. S.M.Bankar
5.Prof.V.A.Hirulkar	6. Mr.S.R.Pawar	7.Mr.S.M.Shinde	

7. Library :-

Chairman : Dr. R. V. Patil	Members : All HOD –Mech/Elect/Comp/IT/Inst/M.B.A/ F.E
Secretary : Prof. K. B. Dumbre (Incharge)	Mr. A. B. Gund

8. Academic Monitoring :- Dr.R.V.Patil (Incharge)
College Calendar, T.G.S., Time Table.:- Prof.D.O.Patil (Incharge)

1. Prof.K.B.Dumbre	2. Prof.V.D.Bhosale	3. Prof.L.J.Shinde	All Dept.H.O.Ds, Time Table Incharges
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9. C.E.O., All Examinations (Int/Ext), Term work :-Prof.A.B.Gadewar (C.E.O)

Dept. Examination I/C	1. Prof. V. S.Hiwarale	2. Prof. A. A. Bamnikar	3. Prof. S. S. Shirsath	4. Prof. A.M.Gudmithe
5. Mr.S.D.Ghorpade	6. Mr.S.R.Galande	7. Mr.V.N.Dhawale	8. Mr.D.B.Khaladkar	

Winter 2019	Summer 2020
InSem Exam: 1. Prof.S.A.Patil	InSem Exam: 1.Prof.S.A.Patil
2.Smt.S.U.Jadhav	2.Smt.S.U.Jadhav
Slot -I: 1.Prof. N.R.Jain	Slot-I: 1. Prof. D.O.Patil
2. Smt.H.P.More	2. Mr.P.B.Londhe
Slot -II: 1. Prof. A.S.Deshpande	Slot-II: 1. Prof.N.B.Bhalerao
2. Smt.H.P.More	2. Smt.H.P.More
Internal Squad: 1.Prof.D.O.Patil	Internal Squad: 1. Prof. A.S.Deshpande
2. Prof.N.B.Bhalerao	2. Prof. N.R.Jain



10. Student Development, Earn & Learn :- Prof.S.A.Patil (Incharge)
Students Development Program, Staff welfare, ISTE Staff & Student Chapter:
Prof.D.S.Hirolikar (Incharge)

1. Prof. M.S.Kedari	2. Prof. Shalu Saraswat	3. Prof. M.C.Pande	4. Prof. B.S.Kankate
5. Prof.G.N.Jagdale	6. Mrs H P More	7. Mr.D.P.Chavan	8. Mr.T.R.Nande

11. GPR, DSR, CDSR & Maintenance (Electrical, Garden, Civil, Canteen, Cleaning & Water):- Mr.S.S.Takawale (Incharge)
Advisor:- Prof.N.B.Bhalerao

1. Mr.P.S.Jagtap	2. Mr.S.S.Pawar	3. Mr. V.N.Daundkar
4. Mr. G. D. Marne	5. Mr.M.M.Sutar	6. Mr.S.R.Galande
7. Mr.H.A.Dhide	8. Mr.S.M.Tilekar	9. Mr.B.R.Burde
11. Mr. A.B.Sutar	12. Mrs.S.H.Vaidya	13. Mr. P. Nimbalkar

12. Off-Line Security :- Mr. S.B.Borate

On-Line Security :- Mr. S.R.Pawar (Maintenance Incharge)

1. Mr. S. R. Galande	2. Mr. S.R.Pawar	3. Mr. C.G.Khandave	4. Mr. D. L. Kinhole
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13. Staffs and Students Grievances :- Dr. R.V. Patil (Incharge)

1. Dr.M.C.Hingane	2. Prof.A.S.Deshpande	3. Prof.N.B.Bhalerao	4. Mr.M.C.Vaidya
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14. College Website, EMS/ETH, Moodle :- Prof. S.V.Shinde (Incharge)
Campus Networking, Futurizm 2020:- Prof.R.B.Rathod (Incharge)
Prof.R.M.Kawale(Advisor)

1. Prof.S.M.Bankar	2. Prof.P.L.Suryawanshi	3. Prof.V.D.Bhosale	4. Prof.L.J.Shinde
5. Prof.G.N.Jagdale	6. Prof.P.P.Pawar	7. Mr.P.B.Londhe	8. Mrs.M.S.Kale
9. Mr.D.G.Dumbre	10. Mr.D.P.Chavan	11. Mr.C.A.Kale	12. Smt.S.U.Jadhav
13. Mr. S.R.Pawar			

15. Vishakha Women's Grievance & Ombudsman :- Prof.N.R.Jain (Incharge)

1. Prof. S.P.Gade	2. Prof. M. C.Pande	3. Prof. S.M.Bankar	4. Smt. H.P.More
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**16. Hostel, Discipline, Anti-ragging and Anti-squad, Sports and Health Care :
Prof. V.D.Bhosale (Incharge)**

Boys Hostel		Girls Hostel	
Prof. S.S.Shirsat (Incharge)		Prof.S.B.Kambale (Incharge)	
1. Prof. S.V.Phulari	2. Prof. R.B.Rathod	1. Dr. M.C.Hingne	2. Prof. S.P.Gade
3. Prof. A.A.Bagwan	4. Prof. A.B.Gadewar	3. Prof. V.S.Hiwarale	4. Prof. D.S.Hirolikar
5. Prof. A.D.Gaikwad	6. Prof. K.B.Dumbre	5. Prof. M.C.Pande	6. Prof. N.D.Sonawane
7. Prof. N.A.Kumbhar	8. Prof. R.Y.Pawar	7. Prof. S.M.Bankar	8. Prof. V.R.Mahajan
9. Prof.P.S.Jadhav	10. Prof.R.K.Moze	9. Prof. N.D.Khopade	10. Prof. S.H.Nakate
11. Mr. D.P.Chavan	12. Mr. S.D.Ghorpade	11. Prof.N.P.Shinde	12. Smt.S.U.Jadhav
13. Mr. S.B.Borate	14. Mr. D.G.Dumbre	13. Smt.S.U.Darandale	14. Smt.A.P.Jadhav
15. Mr. P.S.Jagtap	16. Mr.N.K.Rajwade		

17. Reservation Cell SC / ST : Dr.R.V.Patil (Incharge)

1. Prof. B. K. Suryatal	2. Prof. N. B. Bhalerao	3. Prof.S.P.Gade	4. Smt.H.P.More
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Dr. R. V. Patil
Principal

Principal

Pune District Education Association's
College of Engineering Manjari (Bk.),
Pune - 412307.

Copy to: 1. Portfolio Incharge

2. Estb. Section for record & For Circulation to all staff member

